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Our aim is to create a happy school where every member feels valued and able to achieve personal excellence.

Date: 7TH October 2026
Ref: CV/lowerschs/aj

Dear Parents and Carers of Year 4

Re: Arrangements for Leighton Middle School Transition Events:

Open Day – Saturday 14th November 2026 9am-midday - booking required

Tours Tuesday 24th – Friday 27th November 2026 – booking required

Choosing the right school where your child will be happy and safe and there will be a wealth of learning opportunities is an exciting albeit possibly stressful period for any family. All the staff at Leighton Middle are committed to your child's educational journey and going 'above and beyond' is part of our culture. We pride ourselves on being a 'happy school' where everyone is valued and encouraged to strive for 'personal excellence'.

At Leighton Middle school, we strongly feel that families being able to visit our school is not only crucial to get 'a feel of our school' but also an insight into the wonderful opportunities on offer from the plethora of daily clubs; high levels of pastoral care and specialist rooms and staff. For example, your child will have Science in a laboratory and use Bunsen burners, partaking in experiments from the word go.

We are committed to enabling face to face visits within an environment that is positive, supportive and allows, where possible, families to talk to our staff and pupils. To this end, we will be offering our tours on a booking system which, we hope will space out visits, so your experience is enjoyable and informative.

We have chosen a Saturday for our Open Event so you have time to see us in action. Our school will be open from **9am – midday on Saturday 14th November 2026**. We request that **tickets are booked** so numbers are spaced throughout the morning to ensure that everyone's visit is enjoyable and informative.

If you are unable to visit, you might like to visit our website under the 'Parent tab' where you will find our introductory videos/prospectus and information our current Year 5 received prior to their transition in the summer term.

https://www.leightonmiddle.org.uk/Year-4-Transition-26-27/

Open Day - Saturday 14th November 2026 - 9am - 12 noon

Booking Arrangements

We look forward to welcoming and meeting prospective parents and Year 4 children and showing you the wonders of our school.

Parents are requested to book for one of the following options:

- Head Teacher talk followed by a tour (9.15am, 9.50 and 10.35am)
- Tour only of the school (9.00am, 9.30am, 10am and 10.30am)

Please book using the following link www.leightonmiddle.org.uk/Open-Morning
Bookings can be made from 5pm on Friday 9th October 2026.

Parents are requested to arrive at Bridge Street up to 15 minutes prior to their booking time. To allow swift entry, please have your ticket ready, this is attached to your email confirmation from TicketSource which you can download on your phone or print out.

The aim to the Head Teacher's talk is to introduce you to life at Leighton Middle and will be followed by tours.

All tours can be self-guided and/or with an audio guide. We aim to have some of our older students available to guide where possible. There will be staff and pupils present representing all of the subjects taught at Leighton Middle and we encourage the Year 4's to get involved with some of the practical learning experiences.

Audio Guide Option

We have created an audio guide which is optional for the Open Day tour. There will be a link available on the day to listen to the tour. Families will each need to bring their own device AND earphones to be able to listen to the audio guide.

www.leightonmiddle.org.uk/Audio-Guide

Our canteen will be open, offering a sample of food, 'grab and go' style but will close by midday.

Tours during the School Day – Tuesday 24th November to Friday 27th November

Booking Arrangements

If you have been unable to attend our Open event on Saturday 14th November or wish to tour the school during the school day, please use the following link to book www.leightonmiddle.org.uk/Open-Morning
Bookings can be made from noon on Monday 16th November 2026.

There will be a tour at 9am, on Tuesday 24th, Wednesday 25th, Thursday 26th and Friday 27th November 2026. Booking will be required.

Please arrive at the Bridge Street gates with your booking code no more than five minutes prior to your tour.

You will be welcomed to the school by our staff before being taken on a short tour of our school, visiting a variety of classrooms and subjects.

The school, staff, governors, and pupils at Leighton Middle look forward to meeting you at our Open event or tours. Thank you for taking the time to visit our school either virtually or in person. We are a proud and successful school with high expectations of all. It would be our pleasure to guide your child through the next stage of their education.

The most common question, we are asked is whether your child will gain a place. Whilst no school can offer guarantees, if you choose Leighton Middle as first choice you are very likely to be successful. Last year the vast majority of those who chose Leighton Middle as first choice were allocated a place.

If you have any further questions, the Senior Leadership team and I will be available at our Open day and tours but if you are more comfortable contacting the school office via telephone or email, we are happy to answer questions remotely and will respond quickly.

Yours sincerely,

Mrs C Vallance