

Reception Day Trip – Southend-on-Sea

Dear Parents/Carers

We are delighted to inform you that to support and enrich the children's learning experiences we have arranged a day trip to Southend-on-Sea. During the morning, the children will have the opportunity to walk on the beach. The children will also experience being able to walk on the world's longest pier, seeing the RNLI lifeboat and have a train ride to the end of it and back again and finally, the children will finish the day having some beach time with their friends and experiencing sitting on the beach eating some freshly cooked chips. School visits are highly encouraged as they provide excellent opportunities for children to extend their learning outside the classroom. The visit will take place on **Friday 26th June 2026** and we hope will be an exciting and enjoyable experience for the children to finish their year in Reception.

When organising school visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. **If we do not receive sufficient voluntary contributions, we may cancel the trip.** If the trip goes ahead, it may include children whose parents have not paid any contribution and we do not treat these children differently from any others.

We aim to keep costs as low as possible and we wish to give a huge thank you to the PTA who are generously funding some of our coach travel. The cost to the school for the trip is **£32.50** per pupil and we are asking parents to make a contribution of this amount.

In order for us to make the most of our day, we will be leaving early and returning after the end of the usual school day. Children will therefore need to be in school at 7.10am. We expect to arrive back at school at 4.30pm.

Further details will be sent out nearer to the time of exactly what your child will need. However currently we are suggesting:

- A small child's backpack that they can carry on their back whilst travelling between the different activities to hold their clothes (Coat, hat and lunch. Sun cream will need to be applied at home, before the trip, as you would do on a normal school day.)
- A change of clothes that is light to carry – one pair of shorts or similar, one t-shirt, socks and underwear.
- A healthy packed lunch and drinks (*as Early Years children are entitled to free school meals, the kitchen can provide a standard packed lunch which includes a sandwich, piece of fruit and biscuit, please indicate in the comments if you would like one for your child*). Reminder: no fizzy drinks or sweets.

Please give permission on Arbor and make payment by **Tuesday 2nd June 2026**.

Headteacher:
Mrs Rebecca Clarke

Chair of Governors:
Mr Lewis Wright

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We will need adult volunteers for this trip and if you are able to help, please leave a comment in the comment section on the gateway. Offers for volunteering will close on Friday 8th May 2026. As advertised at the beginning of the year, all adult helpers must have a current DBS and therefore those parents with this already in place will be prioritised for helping out. Please also note that it is not always possible, due to the number of seats on the coach, to offer every parent, who wishes to volunteer, a place. If you would like to volunteer for this trip please email the school office to put your name forward. All parent helpers must be able to attend an online briefing meeting on Thursday 18th June from 4-4:30pm on Zoom. Any helpers who do not attend this session will not be able to support on this trip. If you have any queries concerning the visit, please do not hesitate to contact me via the school office.

Yours sincerely,

Mrs Cosby

Reception Class Teacher and Early Years Phase Leader

Headteacher:

Mrs Rebecca Clarke

Chair of Governors:

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