



## **Photography and Filming Code:**

### **A guide for parents who wish to take photos and/or video a Greenleas School event**

Generally photographs and videos for school and family use are a source of innocent pleasure and pride which can enhance self-esteem for children and young people and their families. By following some simple guidelines we can proceed safely and with regard to the law:

- Remember that parents and carers attend school events at the invitation of the Head and Governors;
- The Head and Governors have the responsibility to decide if photography and videoing of school performances is permitted;
- The Head and Governors have the responsibility to decide the conditions that will apply in order that children are kept safe and that the event is not disrupted and children and staff not distracted;
- Parents and carers can use photographs and videos taken at a school event for their own personal use only. Recording and/or taking photos other than for private use would require the consent of the other parents whose children may be captured on film. Without this consent the Data Protection Act 1998 would be breached;
- Photographs or images from the event can be shared by email with friends and family but should not be shared on any social media including Facebook, Twitter, or YouTube;
- The only exception is where the image is of your child(ren) only. There must be no other children in shot (however briefly or clearly); the reason for this exception is that the school recognises that how you use an image of your own child(ren) is a decision for you.
- Parents and carers must follow guidance from staff as to when photography and videoing is permitted and where to stand in order to minimise disruption to the activity;
- Parents and carers must not photograph or video children changing for performances or events;
- If you are accompanied or represented by people that school staff do not recognise they may need to verify who they are if they are using a camera or video recorder.